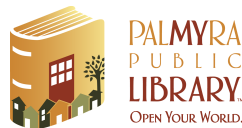




Palmyra Public Library welcomes all persons to use Library facilities and services in accordance with policies governing circulation, patron behavior, Internet computer use and meeting rooms. The Library's Board of Directors has established certain standards of acceptable behavior on Library property in order to maintain an atmosphere that promotes the use and enjoyment of the resources and services of the Library, promotes the safety of the general public and the Library staff, and protects the building, furniture, equipment and materials of the Library.

Violation of these policies may result in the suspension of Library borrowing privileges, banishment from the Library and/or prosecution. A person whose privileges have been denied may have the decision reviewed by the Library Board of Directors.



50 Landings Dr, Ste B
Annville, PA 17003
Mailing: PO Box 114
Palmyra, PA 17078

Phone: 717-838-1347
Fax: 717-838-1236
Palmyra.lclibs.org



PALMYRA
PUBLIC
LIBRARY™
OPEN YOUR WORLD.

Building Use Policy

PALMYRA PUBLIC LIBRARY
50 LANDINGS DR, STE B
ANNVILLE, PA 17003
717.838.1347
PALMYRA.LCLIBS.ORG

HOURS:
MON—WED, 10AM—7PM
THURS & FRI, 10AM—5PM
SAT—9AM—4PM*
*JULY & AUG, SAT—9AM—1PM

Public Use of Library Facilities:

Public Use: The public is welcome in the public service areas. Designated staff areas are off limits to persons. Use of the Meeting Room is governed by a separate Meeting Room Policy. All public must enter and exit by the front doors except in case of emergency or accompanied by a staff member.

Food and Beverages: Consumption of food or drink is prohibited at Library computers. Lidded drink containers, as well as food, are permitted in seating areas. Damage caused by food and spilled drink is defined as vandalism.

Smoking: Smoking or the use of tobacco products, including vape devices, is prohibited within the Library or within 50 feet of the building.

Electronic Devices: Persons are requested to be courteous when using electronic devices. Cellular phones, laptops, mp3 players, and other electronic devices without earphones or loud enough to disturb others are prohibited.

Drugs and Alcohol: Use of drugs on Library property is prohibited. Persons under the influence of controlled substances or intoxicated will not be allowed in the building. The use of alcohol is prohibited on Library property unless specifically approved by the Board of Directors for events.

Illegal Activity: Persons may not engage in any illegal activity while in the Library building or on Library property.

Library Materials and Equipment: Cutting, tearing or defacing materials in the Library's collection is prohibited. Such acts may be considered vandalism.

User Behavior: Disorderly behavior of any kind, including loud conversations, excessive noise, or the harassment of other persons or Library staff is prohibited. Rudeness and/or foul language will not be tolerated.

Attire and Hygiene: Persons must wear a covering of upper and lower bodies, as well as footwear. Persons whose bodily hygiene is offensive so as to constitute a nuisance to other persons may be required to leave the building.

Unattended Children: A parent, guardian or other responsible adult must accompany children under the age of eleven at all times in the Library, including when attending a program. If a child is causing a disturbance, the staff may ask the child to correct the behavior. If the child persists, the parent or person responsible for the child will be notified of the behavior. If the disruptive behavior continues, the parent or person responsible for the child will be asked to remove the child from the Library.

Children ages eleven and older must be picked up prior to the Library closing. If a child is not picked up, the parent/guardian will be called. If they are not available, law enforcement will be called.

Vandalism: In order to maintain clean and attractive Library facilities, it is forbidden to misuse or deface the Library property. This includes, but is not limited to, the furnishings, tables, chairs, shelves, walls, restrooms, or library materials. Such acts are considered and treated as vandalism.

Soliciting: Soliciting for donations or accosting persons for the purpose of obtaining signatures on petitions is not allowed on Library property. Posting or placing of flyers within the building or near its entrances is prohibited without approval.

Weapons: To insure a safe environment the possession of weapons is forbidden on Library property except by law enforcement officers.

Excessive Displays of Affection: To insure a welcoming environment for all persons, any sexual conduct or physical contact deemed inappropriate for a public place is prohibited.



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